

Student Mentoring Report
Dr. B.K.B. College, Puranigudam
Department of Political Science
Year 2020-21

1. The framework

The Department of Political Science has followed the suggestion of IQAC cum college administration to introduce mentoring system. The system promises to provide a better understanding of individual students and bring out their highest potential. It also seems to be the most effective way/weapon to reduce the cases of drop-out students. During the pandemic situation, it is very necessary to provide proper guidance and counseling to every student as they have faced different types of problems. The department realized the importance of mentoring the student and for that purpose, all the Honours students are divided into three groups under the mentorship of three teachers, namely Ankur Bania, Manasweeta Gogoi and Ankur Protim Mahanta for the session 2020-21. The classification of the mentees under each mentor along with their personal information is shown as below:

Name of the Mentor	Designation of the Mentor	Contact No (whatsapp) & Email-ID of the Mentor	Name of the Mentee	Major/General Honours/Regular	Class	Roll No (GU)	Email-ID of the Mentee	Contact No (whatsapp)
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			Aminur Rahman	Honours	2ND SEMESTER	20057037	69006772@gmail.com	6900677280
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2. Goal:

- To provide more contact hours between teachers and students.
- To maintain proper academic and attendance records of students.
- To minimize drop-out rates among students.
- To identify slow learners and advanced learners.

e. To provide guidance and counseling.

3. The Practices

For the session 2020-21 the name and necessary information of all students of the Department of Political Science are collected and arranged. They are divided into 3 groups of students. Each group is assigned a teacher/mentor who is responsible for collecting academic performance and class attendance of individual students. The teacher/mentor is given necessary information regarding his/her mentees and is expected to offer guidance and counseling as and when required. The department has taken several practices related to student mentoring in the session 2020-21. These are given below:

A. Providing study materials & notes: Study materials, notes, and e-learning materials are provided by the mentors to their mentees. Various books are issued to the mentees who need books from the departmental book bank and library. For issuing books from departmental book banks and libraries, they have to write an application to the Head of the department through their mentors. Based on the applications, the books required by the students were provided to the students. A proper register has also been maintained against each issue. E-learning materials are also provided through the WhatsApp group.

B. Financial help: Since most of the students of the department come from a poor financial background, so various financial help has been provided by the department of economics from time to time through the Corpus Fund. For this purpose, applications were received by the students through the mentor of the student in need of funds, and accordingly, the required financial assistance has been provided to the students. Based on the application submitted by Pinki Neog, Roll No. 215, 5th Semester, Department of Political Science through her mentor Ankur Protim Mahanta, Assistant Professor, Department of Political Science, the Corpus Fund Committee has provided Rs. 1,500/- to Pinki Neog for purchasing books. Again, based on the application submitted by Tarali Phukan of B.A. 3rd semester and Rahul Amin of B.A. 1st semester, Department of Political Science through her mentor Ankur Protim Mahanta, Assistant Professor, Department of Political Science, the Poor fund committee of college has provided Rs. 1000/- to Tarali Phukan and Rahul Amin for purchasing books.

C. Exam-related issues: Due to the covid-19 pandemic, since last year all the exams were conducted in online mode. The students appearing in exams in online mode for the first time faced several issues. To solve all such online exam related problems, various mentoring meetings were conducted by the mentors discussing how to write the exam, the size of answer script, the method of uploading their answer scripts online, how to scan their documents, about their subject code, paper code, where to write what, conduction of mock online exams, etc.

D. Additional/ Remedial classes: Special additional or remedial classes are taken regularly by all mentors for their mentees. The attendance and performance of slow learners' regularity are monitored by the mentors. The learner's academic performance is frequently monitored and assisted according to the need.

4. List of activities related to student mentoring:

Activities	Description	Date	View
Parent-teacher meet	A virtual parent-teacher meet was organized by the Department of Political Science, Dr. B.K.B. College on 29 th April, 2021 covering the issue of online classes and examination.	29 th April, Thursday, 2021, 6.30 P.M.	https://drive.google.com/file/d/1r0YrOAtUUmXlbJstyV4e6m745yyl8WlI/view?usp=sharing
Interactive session with 4 th semester Honors Students	An interactive session with 4 th semester Honors students was organized by the Department of Political Science, Dr. B.K.B. College on 25 th May, 2021 on the issue of upcoming online examination.	25 th May, Tuesday, 2021	https://drive.google.com/drive/folders/1qAed6wNhtWqHg4GZftlwTQy91SO0z-T?usp=sharing
Interactive session with 6 th semester General Students	An interactive session with 6 th semester General students was organized by the Department of Political Science, Dr. B.K.B. College on 25 th May, 2021 on the issue of upcoming online examination.	25 th May, Tuesday, 2021	https://drive.google.com/drive/folders/1jk10lvSiLx13mTWfDVFT9fikF7lt2rqD?usp=sharing
Interactive session with 2 nd semester Honors, Generic & Regular Students	An interactive session with 2 nd semester Honors, Generic & Regular students was organized by the Department of Political Science, Dr. B.K.B. College on 26 th May, 2021 on the issue of upcoming online examination.	26 th May, Wednesday, 2021	https://drive.google.com/drive/folders/1MSxaF5pzjyevKlDcoEZt31FB_vSqhj7?usp=sharing
Interactive session with 6 th semester Major & General Students	An interactive session with 6 th semester Major and General students was organized by the Department of Political Science, Dr. B.K.B. College on 18 th June, 2021 on the topic "How to write in Open Book Examination."	18 th June, Friday, 2021, 7 P.M.	https://drive.google.com/drive/folders/1cblRaV5VrhNgh6xLvNWcuwN_LXas9Z2p?usp=sharing

Along with this, all mentors of the Department of Political Science have their student mentoring group on WhatsApp. All the necessary information and carrier-related posts are shared among the mentees through those groups. Again, the Department has its own Google sites and Facebook page. Several e-learning resources are available on the site.

Supporting documents:

