

OFFICE OF THE PRINCIPAL  
**DR. BIRINCHIKUMAR BAROOAH COLLEGE**

P.O. : Puranigudam, Nagaon - 782141 (Assam)

From:

*Dr. Bhupen Saikia*  
Principal and Secretary  
Dr. B.K.B. College, Puranigudam.

Estd. 1967

Phone : 03872-281627 (O)  
03712-252295 (R)  
94352 20666 (M)

e-mail bkb College@hotmail.com.  
Website www.drkbkbarooahcollege.org


Ref. No. ....

Date .....



**Composition of IQAC for the Academic Year 2017-2018**

- |                                 |   |
|---------------------------------|---|
| 1. Chairperson:                 | Dr. Bhupen Saikia, Principal, Dr. B.K.B. College    |
| 2. Coordinator:                 | Jatin Sharma  |
| 3. Teacher Member:              | Kamal Chandra Saikia                                |
| 4. Teacher Member:              | Dr. Abinash Bharali                                 |
| 5. Teacher Member:              | Mrs. Anurupa Bora                                   |
| 6. Teacher Member:              | Mrs. Debita Kemprai                                 |
| 7. Member:                      | Swapnanil Baruah.                                   |
| 8. Administrative Staff Member: | Md. Abdul Hashem, Vice Principal                    |
| 9. Administrative Staff Member: | Miss Juli Thakuria, Librarian                       |
| 10. Student Member:             | Mr. Pranjal Saikia, President, Students' Union      |
| 11. Alumni Member:              | Mr. Hironmay Goswami, Secretary, Alumni Association |
| 12. Community Representative:   | Sri Prafulla Saikia                                 |
| 13. Community Representative:   | Mr. Dipak Bora                                      |
| 14. Member:                     | Mr. Gakul Chetry                                    |
| 15. Member:                     | Mr. Lohit Bora                                      |

  
(Dr. Bhupen Saikia)  
Principal and IQAC, Chairperson  
Dr. B.K.B. College, Puranigudam

Principal  
Dr. B.K.B. College  
Puranigudam  
Nagaon (Assam)

**OFFICE OF THE IQAC COORDINATOR**  
**DR. B.K.B. COLLEGE, PURANIGUDAM**

*Nagaon, Assam: 782141*

**Established: 1967**



**The Minutes of IQAC Meeting held on 01/07/2017:**

1. It is resolved that the Commerce Stream will be introduced from the Academic year 2017-2018 and at least three faculties should be appointed on or before 01/08/2018.
2. IQAC resolves that the closing ceremony of Golden Jubilee Celebration Year will be organised in the month of October, 2018.
3. It is resolved that all HODs are to be instructed to maintain Academic Diary and to provide the assignments to the teachers for the 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> Semester of the academic year 2017-2018 on or before 15/07/2018 and the teachers are to submit their Teaching Plan of the papers/topics assigned to them on or before 01/08/2018. The HODs are to submit Assignments and Teaching Plan to the office of the IQAC on or before 05/08/2017.
4. It is resolved to continue the BKBIAN Groups or Mentor-Mentee Group for Personal Counselling and Mentoring and to constitute the groups before 14/08/2018.
5. It is also resolved that the important days such as College Foundation Day, Independence Day, Sankar Deva Tithi, Madhab Deva Tithi, Anti-Terrorism Day, Republic Day, Swarasati Puja, International Women's Day, World Environment Day, etc. will be celebrated with NCC, NSS, Students' Union etc. with a view to inculcating certain values in students.
6. It is decided that financial assistance will also be provided to non-sanctioned teaching and non-teaching staff when needed.

(Mr. Jatin Sharma)  
IQAC, Coordinator  
Dr. B.K.B. College, Puranigudam

**IQAC  
Coordinator  
Dr. B.K.B. College  
Puranigudam,  
Nagaon :: Assam**

(Dr. Bhupen Saikia)  
Principal and IQAC, Chairperson  
Dr. B.K.B. College, Puranigudam

**Principal  
Dr. B.K.B. College  
Puranigudam  
Nagaon (Assam)**

**OFFICE OF THE IQAC COORDINATOR**  
**DR. B.K.B. COLLEGE, PURANIGUDAM**

*Nagaon, Assam: 782141*

**Established: 1967**



**The Minutes of IQAC Meeting held on 04/09/2017:**

1. IQAC resolves that the closing ceremony of Golden Jubilee Celebration Year to be held from October 25 to October 27, 2017 should be marked with publication of at least five books on Research works, Rural Sociology, History, Library Management and Souvenir.
2. It is also decided that Seminar, Popular Talk, Book Fair, Exhibition, Cultural Procession, etc. should be organised in the closing ceremony of Golden Jubilee Celebration.
3. It is also decided that the college song and Golden Jubilee song should be recorded.
4. IQAC proposes the name of Mr. Murulidhar Das, a dedicated folklorist, to be awarded with the prestigious Dr. B.K.B. College Memorial Award.
5. It is also resolved that a Workshop on Arc GIS Software is to be organised Geography Department with support from IQAC.
6. It is also resolved that RUSA should be in touch with IQAC while renovation or procurement.

**(Mr. Jatin Sharma)**  
IQAC, Coordinator  
Dr. B.K.B. College, Puranigudam

**IQAC**  
Coordinator  
Dr. B.K.B. College  
Puranigudam,  
Nagaon :: Assam

**(Dr. Bhupen Saikia)**  
Principal and IQAC, Chairperson  
Dr. B.K.B. College, Puranigudam

**Principal**  
Dr. B.K.B. College  
Puranigudam  
Nagaon (Assam)

**OFFICE OF THE IQAC COORDINATOR**  
**DR. B.K.B. COLLEGE, PURANIGUDAM**

*Nagaon, Assam: 782141*

**Established: 1967**



**The Minutes of IQAC Meeting held on 17/01/2018:**

1. It is resolved that all HODs are to be instructed to maintain Academic Diary and to submit assignment to the teachers provided and Teaching Plan prepared by teachers of the papers/topics assigned to them to the office of the IQAC before 1<sup>st</sup> February, 2018.
2. It is resolved that the UGC sponsored National Seminar on the topic 'Regional Development and Planning in North East Region of India', is to be organized by Department of Economics in collaboration with IQAC.
3. AQAR of the Academic Year 2017-2018 will be submitted before in the early part of December, 2018.
4. Feedback from Students, Alumni and Parents are received, analysed and the report is submitted to higher authority for follow up action.
5. It is also decided to continue Knowledge Exchange Programme with the prime feeding centres like RKBHS School, Barhampur HS School, Chapanalla HS School, etc.
6. IQAC resolves to initiate Faculty Exchange Programme and requests the authority to initiate the programme with the neighbouring colleges.

(Mr. Jatin Sharma)  
IQAC, Coordinator  
Dr. B.K.B. College, Puranigudam

**IQAC**  
**Coordinator**  
**Dr. B.K.B. College**  
**Puranigudam,**  
**Nagaon :: Assam**

(Dr. Bhupen Saikia)  
Principal and IQAC, Chairperson  
Dr. B.K.B. College, Puranigudam

**Principal**  
**Dr. B.K.B. College**  
**Puranigudam**  
**Nagaon (Assam)**

OFFICE OF THE PRINCIPAL  
**DR. BIRINCHIKUMAR BAROOAH COLLEGE**

P.O. : Puranigudam, Nagaon - 782141 (Assam)

From:

*Dr. Bhupen Saikia*  
Principal and Secretary  
Dr. B.K.B. College, Puranigudam.

Estd. 1967

Phone: 03672-281627 (O)  
03712-252295 (R)  
94352 20666 (M)

e-mail [bkb College@hotmail.com](mailto:bkb College@hotmail.com)  
Website [www.drkbkbarooahcollege.org](http://www.drkbkbarooahcollege.org)

Ref. No. ....

Date .....



**Action Taken Report on the Minutes of the IQAC Meetings**

**Session: 2017-2018**

The Principal, Dr. B.K.B. College placed a summary of the IQAC proceedings, after a discussion with other Cells and Committees of the college, in the meeting of the Governing Body and had a discussion on the suggestions and finally decided to take the following actions -

1. All HODs are instructed to submit the assignments provided to the teachers of their respective Departments and the teachers are instructed to submit their Teaching Plan of the papers/topics assigned to them to the office of the IQAC on or before 10<sup>th</sup> August, 2017.
2. BKBIAN Groups or Mentor-Mentee Groups are constituted, one teacher is appointed for each group as counsellors or as Mentor. Guidelines to the Counsellors are also sent through IQAC.
3. The Golden Jubilee Celebration Committee will decide the dates of organising the event.
4. Commerce stream is introduced and three faculties are appointed.
5. Important Days will be celebrated through different Cells or Committees of the college.
6. Financial assistance will be provided to non-sanctioned teaching and non-teaching staff.
7. Golden Jubilee Celebration Year decides to organise the closing ceremony from October 25 to October 27, 2017. Six books to be edited by K.C. Saikia, Bishal Saikia, Som Nath Bora will edit the books on Research, Rural Sociology and Souvenir. Three books will be published from Library, Department of History and Exhibition Cell. It is also decided to organise Cultural Procession, Cultural Nights, Popular Talk, Competition, Felicitation Programme, Book Fair and Exhibition etc, with different cells constituted for the same.
8. The college song and Golden Jubilee song are recorded in studio with students of the institution.
9. Mr. Murulidhar Das, a dedicated folklorist, is awarded with the prestigious Dr. B.K.B. College Memorial Award, 2017.
10. A Workshop on ARC GIS Software is organised by Geography Department with support from IQAC on October 31, 2017.

OFFICE OF THE PRINCIPAL

# DR. BIRINCHIKUMAR BAROOAH COLLEGE

P.O. : Puranigudam, Nagaon - 782141 (Assam)

From:

*Dr. Bhupen Saikia*

Principal and Secretary

Dr. B.K.B. College, Puranigudam.

Estd. 1967

Phone : 03672-281627 (O)

03712-252295 (R)

94352 20666 (M)

e-mail bkb College@hotmail.com.

Website www.drkbbarooahcollege.org

Ref. No. ....

Date .....



11. All HODs are instructed to maintain Academic Diary and to submit Assignment and Teaching Plan to the office of the IQAC before 1<sup>st</sup> February, 2018.
12. UGC sponsored National Seminar on the topic 'Regional Development and Planning in North East Region of India', is to be organized by Department of Economics in collaboration with IQAC on February 23, 2018.
13. Under Knowledge Exchange Programme three faculties take classes at RKBHS School, Barhampur S.S.I. HS School, and Navarup Jatiya Vidyalay and Faculty Exchange Programme is initiated.
14. AQAR of the Academic Year 2017-2018 submitted by IQAC is placed before Governing Body and submitted to NAAC on December 31, 2018.
15. The report prepared by IQAC analysing Feedback received from Students, Alumni and Parents is received and follow up action are taken.

(Dr. Bhupen Saikia)  
Principal and IQAC, Chairperson  
Dr. B.K.B. College, Puranigudam

Principal  
Dr. B.K.B. College  
Puranigudam  
Nagaon (Assam)