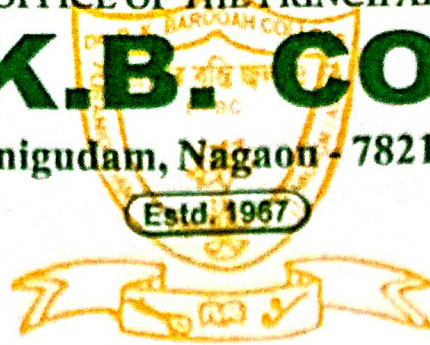


OFFICE OF THE PRINCIPAL
DR. B.K.B. COLLEGE

P.O. : Puranigudam, Nagaon - 782141 (Assam)



From :

Dr. Nripom Ch. Das
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Ref. No.

Date 27/01/2020

Action Taken Report on Analysis of Feedback Report of 2018-2019

After assembling the feedbacks for the Session: 2018-2019 from different stakeholders of the college, it is analyzed by the Office of IQAC and prepared a report and the report is submitted at the Office of the Principal. The authority has placed the Feedback Report for the Session: 2018-2019 at the Governing Body Meeting, Dated: 25th January, 2020 and discussed the issues put forwarded by the stakeholders of the college and adopted the following steps after discussion with the members of the Governing Body, HoDs of all departments, coordinators/secretaries of all committees and cells in order to solve the different issues faced by different stakeholders.

1. Formal instructions were circulated to all the faculties of the institute through competent authority for addressing the issue of timely completion of syllabus of all the courses and promotion of internship, student exchange, and field visit opportunities for students. Again, all the faculties were notified about the issue like more use ICT tools such as LCD projector, Multimedia, etc. while teaching. Teachers were informed to keep check on the attainment of course outcomes.

2. Formal instructions were circulated to all the stakeholders through competent authority for addressing the issues suggested by the teachers through feedback. Special attentions were given on encouragement of research among teachers, organization and increase participation in seminar, workshop, and webinar etc., improvement of sanitation facility and proper arrangement of parking facilities in the college campus.

3. Maintaining good relationships with alumni over time is crucial to the success of higher educational institutions. Alumni serve many valuable roles, such as helping to build and grow an

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institution's brand through word-of-mouth marketing. Further, alumni bring in needed revenue through donations, attendance at sports events, etc., which can help institutions. It is finally decided to get Alumni Association involved in the college development programmes and there was a substantial increase in the number of alumni representatives in different committees like IQAC, construction committee etc. of the college.

4. The primary objective of any college Canteen and meal service is to protect by reducing the risk of foodborne illness, with proper sanitary conditions, preventing adulterated food and providing healthy food at a cheaper rate. Therefore, the College Administration of Dr. B.K.B. College, Puranigudam has focused on hygiene and quality of food in the canteen and given strict order to the canteen authority for not compromising with the quality of the food in any way. Again, in the meeting of the grievance redressal cell it was resolved that proper attention will be given in the maintaining the quality of the canteen food.

(Mr. Pulin Hazarika)

President

Governing Body

Dr. B.K.B. College, Puranigudam

President
Governing Body
Dr. B.K.B. College
Puranigudam, Nagaon

(Dr. Nripen Ch. Das)

Principal

Dr. B.K.B. College, Puranigudam

Principal
Dr. B.K.B. College
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